

March 2018

Hello. We are working hard to make the SAFSMS experience even better. School fees billing and school report analysis has never been easier and we have included simple ways for you to get the very best of SAFSMS. Enjoy.

-Editors Notes.



The School Management Software  
that's Simple, Affordable and Flexible

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## FLEXIBILITY IN SCHOOL FEES BILLING

It seems obvious that an effective student billing system is vital, yet a lot of schools ask for tuition payments without any real process in place. Maybe schools might ask students to remind their parents, send notes home or send an email. Be it snail mail, email or both, all schools require a well-structured system for billing families the accurate fees due for each student, each term. It's a no brainer why SAFSMS leads other education management software in this clime:

We've built a system to accommodate everyone's needs. Our flexible school fee billing system allows you to create custom payment schedules for families – easily add charges, apply discounts and manage special student bills. We've made things even easier with follow ups to parent via emails reminding them how important it is that they pay up - Leave the flexibility to us! SAFSMS also eliminates questions about invoice charges with line item billing. Application of credits and charges are easy to input and to view. This shows parents exactly what they are paying for, making billing easier for them to understand.

The reporting function for SAFSMS Billing & Tuition Management is comprehensive and quick. At a glance, the reports give you a clear picture of where your tuition collection stands. Aging, charge item allocation, credit item allocation, and cash flow reports are just some of the info available to you at any time. Need quick-access reporting to get the big financial picture? Just log on!



## GET THE BEST OUT OF SAFSMS

### SUPPORT

Have questions about using SAFSMS? We've got your back 24/7. Access instant Support on SAFSMS through any of these channels: 'Need Help' button. From your **SAFSMS Dashboard**, move to the top right corner of the screen & click on **'Heed Help?'**. This button takes you directly to the SAFSMS knowledge base where you can find answers to all your questions about SAFSMS user roles, what they can do and HOW.

Still need help after searching the knowledge base? Call us on **+234 (0)705-988-7123** and tell us what you need! A dedicated support staff will attend to you and try to make sure your query is solved in record time.

### RESOURCES

We've shared a lot of helpful resources over the years to help you navigate classroom and school admin stress. With resources like **Ultimate school management guide, Classroom management tips for teachers, as well as tons of infographics & videos, our blog is a prime spot for thousands of visitors daily.**

Stop missing out! View the blog

Don't have time to visit our blog often? No problem. We also share our posts via email from time to time - so just keep a look-out in your inbox.

You can follow us Social media too if you're on Twitter, Instagram or Facebook to see updates from us.

### WHAT'S NEW

Don't completely understand a SAFSMS update? Or you really wish a new feature existed? Like mobile notifications for instance.

What if it already does, and you're just late to the party?

Our monthly SAFSMS newsletter (like this one you're reading) covers all the latest updates, fixes and features; including how best to use the features you already use.

See previous newsletters.

You can also find out about recent updates, bug fixes and more by clicking the **'Whats New'** button at the top of your SAFSMS screen.

These are just some of the ways you can get the best out of using SAFSMS - the school software that's designed to be your personal assistant & friend.



 SAFSMS

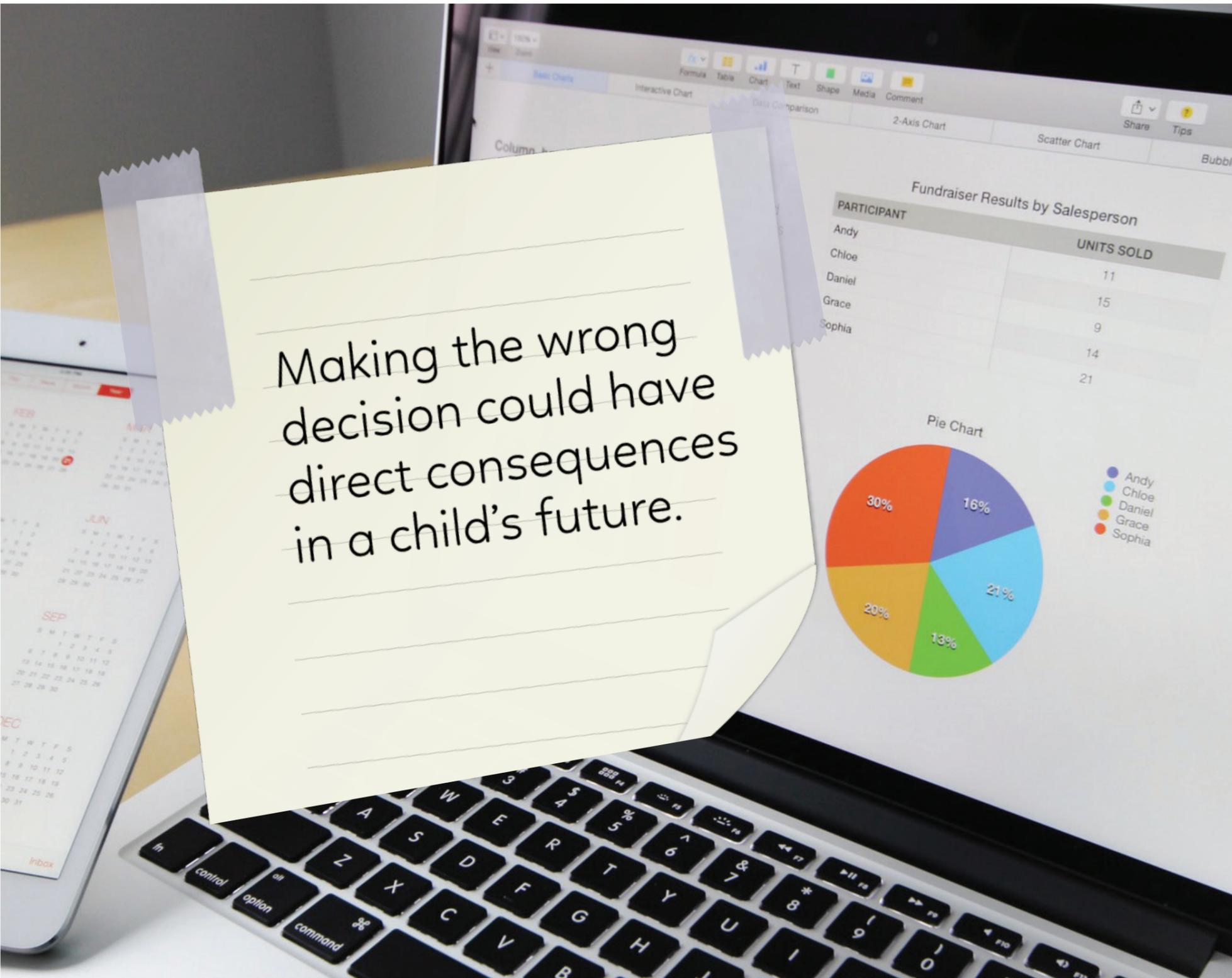
# REFERRAL PROGRAM

Do you know **SAF School Management Software** ?  
Spread the word and get a reward for you and your school.



[www.safsms.com](http://www.safsms.com)

1. VISIT [HTTPS://GOO.GL/HN9ELN](https://goo.gl/HN9ELN) 2.FILL IN THE DETAILS OF THE SCHOOL 3. CLICK INVITE OR SIMPLY SCAN THE BARCODE



Making the wrong decision could have direct consequences in a child's future.

Every single day, we are faced with the challenge of making decisions, sometimes on trivial matters, and other times on bigger issues that have serious effects on the future. If daily living bears no proof to this fact, then your important role in education is more than enough proof.

The modern school management is faced with a host of decisions to make, especially regarding the well-being of the children entrusted to them. It starts with a series of questions: "What are a child's strengths?" "What areas does he/she need to improve on?" "How well has he/she done over time?" These are just some of the important questions asked by every teacher or school administrator.

**This is where SAFSMS steps in. SAF School Management Software now offers a robust and ever-growing analysis section.**

This is simply where data collected over terms and sessions can be processed in a few seconds to produce useful information - the ingredient for sound decision making. Beyond simply printing term reports, broad sheets, and chart reports, you can now:

Track the overall progress of a particular student over time. Track the progress of a particular student in a particular subject over time. Compare the progress of students in a particular class to students in other classes or even arms. Compare the progress of student between two chosen periods. Generate graphs and charts of all kinds.

All these are guaranteed from a single button click. Data processing and analysis, with proper statistical treatment has never been easier! Now you can focus on making sound decisions. Let us worry about getting you the information you need!

Using Data to Make Decisions

**SAFSMS Report Analysis**

# Quiz Yourself

A group of soldiers were standing in the blistering sun facing due west. Their sergeant shouted at them: “ Right turn! About turn! Left Turn!”

**Which direction are they now facing?**

Submit your answers to [newsletter.safsms@flexisaf.com](mailto:newsletter.safsms@flexisaf.com) and the first 3 correct answers win a data bundle. Answers will be published in the next issue. Goodluck!



Thanks for reading. We can't wait to see how many of you get the answers to the quiz right. Your feedback is always welcome, so please contact us anytime. See you in our next issue.

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